



**Mt. Olive Township Council
Conference Meeting
March 17, 2020**

ITINERARY

PLEDGE OF ALLEGIANCE & MOMENT OF REFLECTION

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

ROLLCALL

Discussion:

Enforcement of Affordable Housing Regulations
See attached memo

Resolutions: (31)

- 1. Authorizing a grant application to the Morris County Historic Trust for the restoration for Phase IC of the exterior restoration and structural upgrades of the Seward House at Turkey Brook Park**
Morris County Historic Trust has announced the 2020 grant program. Our historical consultant recommends continuing the construction at the Seward House for exterior restoration and structural upgrades. Total project cost is \$275,000 of which the Township will provide a 20% match, \$55,000, from Open Space Trust, if awarded.
- 2. Authorizing a grant application to the Morris County Historic Trust for the non-construction funding for the preparation of design and contract documents for Phase II of the exterior restoration of the Seward House and Barn at Turkey Brook Park**
Morris County Historic Trust has announced the 2020 grant program. Our historical consultant recommends a non-construction grant application to prepare design and contract documents for additional exterior restoration of the Seward House and Barn. Total project cost is \$32,050 of which the Township will provide a 20% match, \$6,410, from Open Space Trust, if awarded.
- 3. Authorizing the appointment of three sewer assessment commissioners for the Old Flanders Sewer Installation Project**
A Sewer Assessment Committee is needed to participate in setting the individual assessments, based upon the commissioners' review of our expert report for the Old Flanders Sewer Installation Project. The three commissioners do not have any interest in the improvement. Council President recommends Realtor Sharon Caruso, Planning Board member Joe Ouimet and Planning Board member John Batsch.
- 4. Approving and authorizing the execution of a facility use agreement between the Township of Mount Olive and New Jersey JCC Metrowest**
Annual facility agreement for the Mount Olive swim team to utilize Camp Deeny Riback pool at JCC Metrowest to run a swim team. Annual fee is \$3,500 with the option to renew for two (2) years.

5. Authorizing an amendment to the adopted 2020 capital budget

The 2020 capital budget needs to be amended to include the total project cost of \$545,000 for the recently awarded DEP HAB grant.

6. Rejecting all bids for Bid #02-2020 Furnish and Deliver Maintenance & Repair Services for HVAC Systems for Mount Olive Township Facilities

As per the local public contracts law, the QPA recommends rejected two bids received for HVAC maintenance and repair due to the bidders not complying with the required submittals rendering them non-responsive. Bid Specifications will be amended and re-advertised.

7. Authorizing the award of contract for the installation of a pavilion at Turkey Brook Park off of Bergen County Cooperative Contract BCCPA Bid #18-40; CO-OP #11-BECCP (Ben Shaffer Recreation, Inc.)

As per the local public contracts law, the Township desires to purchase a pavilion for Turkey Brook Park off of a Bergen County Cooperative Contract from Ben Shaffer Recreation, Inc.

8. Authorizing the award of contract for RFP #01-2020 Preventative Maintenance and Support for Radio Networks (Spectrum Communications)

As per the local public contracts law, the Township requested proposals for Preventative Maintenance and Support for Radio Networks on two separate occasions. No bids were received on both occasions and in accordance with the law, vendors were given an opportunity to negotiate a price. Spectrum Communications was the sole respondent and it is recommended to award them the contract. Annual fee for 2020 is \$71,914.40 with the option to renew for 2021, 2022 and 2023.

9. Awarding a professional services agreement under the “Non-Fair and Open” contracts in accordance with the Pay-to-Play Law for the year 2020 (Connolly & Hickey Historical Architects, LLC)

As per the local public contracts law, the Township desires grant writing services from Connolly & Hickey Historical Architects, LLC not to exceed \$2,450.

10. Authorizing the award of a professional services agreement for engineering services in connection with Continental Drive improvements to Van Cleef Engineering Associates

Our engineer submitted a proposal for engineering design and construction services for the DOT Transportation Trust Fund project to rehabilitate Continental Drive in the amount of \$44,500.

11. Approving a “Non-Fair and Open” vendor service contract pursuant to “Pay-to-Play” Law (Associated Fire Protection)

As per the local public contracts law, the Township desires to purchase various fire protection goods and services from Associated Fire Protection not to exceed \$35,065.

*All resolutions below marked ***REVISED*** are contracts that have already been awarded. Now that the 2020 budget is approved, the CFO can certify the full amount of the contract.*

12. Authorizing the award of a five (5) year contract for Bid #01-2020 Sewage Sludge Pumping Service to Russell Reid Waste Hauling and Disposal Service Co., Inc. *REVISED*

13. Approving a “Non-Fair and Open” vendor service contract pursuant to “Pay-to-Play” Law (Edmunds & Associates) *REVISED*

14. Approving a “Non-Fair and Open” vendor service contract pursuant to “Pay-to-Play” Law (FCR Morris, LLC) *REVISED*

- 15. Authorizing the award of a professional services agreement for Township Engineer to Michael G. Vreeland of Van Cleef Engineering Associates *REVISED***
- 16. Authorizing the award of a professional services agreement for Planning Board Engineer to Michael G. Vreeland of Van Cleef Engineering Associates *REVISED***
- 17. Authorizing the award of a professional services agreement for Township Auditor to Lerch, Vinci & Higgins, LLP *REVISED***
- 18. Authorizing the award of a professional services agreement for Township Attorney to Dorsey & Semrau *REVISED***
- 19. Authorizing the award of a professional services agreement for Planning Board Attorney to the Buzak Law Group *REVISED***
- 20. Authorizing the award of a professional services agreement for Environmental Consulting Services to Habitat By Design *REVISED***
- 21. Authorizing the award of a professional services agreement for Realty Appraisal Services to Matt Krauser of Newmark Knight Frank *REVISED***
- 22. Authorizing the award of a professional services agreement for Municipal Prosecutor to Mason Thompson, LLC *REVISED***
- 23. Authorizing the award of a professional services agreement for Board Attorney to the Board of Health to Peter J. King, LLC *REVISED***
- 24. Authorizing the award of a professional services agreement for Municipal Court Public Defender to Anthony M. Arbore, Esq. of Forster Arbore Velez *REVISED***
- 25. Authorizing the award of a professional services agreement for Bond Counsel to McManimon, Scotland & Bauman, LLC *REVISED***
- 26. Authorizing the award of a professional services agreement for Ethics Board Attorney to Robert D. Correale, Esq. *REVISED***
- 27. Authorizing the award of a professional services agreement for Impound and Veterinary Services to The Animal Hospital of Roxbury *REVISED***
- 28. Authorizing the award of a professional services agreement for Special Litigation Counsel to Methfessel & Werbel *REVISED***
- 29. Authorizing the award of a professional services agreement for Township Appraiser to Barry Krauser, LLC *REVISED***
- 30. Authorizing the award of a professional services agreement for Health Education Services to Samantha Bunsu *REVISED***
- 31. Authorizing the award of a professional services agreement for Labor Attorney to Cleary, Giacobbe, Alfieri & Jacobs, LLC *REVISED***

Ordinance for Second Reading: none

Ordinance for First Reading: (5)

An ordinance amending Ordinance #26-2019 of the Township of Mount Olive entitled Salaries of Certain Non-Union Personnel

A new position is being created in the Finance Department to prepare for a new hire and to establish a succession plan.

An ordinance amending Section 550-86, Affordable Housing, of the Township Code to establish new subsection 550-86J, Enforcement of Affordable Housing Regulations

The Township desires to amend and supplement the regulations regarding enforcement options available to the Township upon violation of regulations applicable to the affordable housing units located within the Township.

An ordinance appropriating \$545,000, \$180,000 of which is from the Open Space fund and \$365,000 of which is from a water quality restoration grant, for the prevention, mitigation and control of algae blooms in and by the Township of Mount Olive

A fully funded capital ordinance needs to be adopted in order to appropriate funds for the Water Quality Restoration Grant for HAB's at Budd Lake.

An ordinance amending in its entirety section 3(g)(iii) of bond ordinance #4-2020 of the Township of Mount Olive, in the County of Morris, New Jersey, finally adopted March 3, 2020, in order to amend the description of the project

The Township desires to reallocate funds to pay for a new turf football field at Turkey Brook Park

An ordinance amending its entirety sections 3(k) and 3(l) of bond ordinance #5-2018 of the Township of Mount Olive, in the County of Morris, New Jersey, finally adopted February 27, 2018, in order to amend the descriptions of the project

The Township desires to reallocate funds to pay for a new turf football field at Turkey Brook Park

OLD BUSINESS

NEW BUSINESS

PUBLIC PORTION

ADJOURN to Public Meeting

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA – March 17, 2020

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE @ Work Session

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETINGS – D. Amianda

March 3, 2020 PM (Absent: C. Labow & J. Mania)

CORRESPONDENCE (21)

LETTERS FROM RESIDENTS/ORGANIZATIONS/ OTHER TOWNS

1. Publication received March 2, 2020 from The Musconetcong Watershed Association regarding Musconetcong River News, Winter 2020.
2. Email received March 3, 2020 from Whippany River Watershed Action Committee regarding Don't Miss Our 10th ANNUAL River Cleanup!
3. Email received March 5, 2020 from Raritan Headwaters Newsletter regarding The Water Quality Issue.
4. Email received March 6, 2020 from Sustainable Jersey regarding Sustainability Summit Registration Now Open.
5. Email received March 10, 2020 from Sustainable Jersey regarding Sustainability in action: six success stories.
6. Email received March 10, 2020 from Walmart regarding Walmart Prescription Drug Disposal Kiosk Announcement.
7. Email received March 11, 2020 from Walmart regarding Walmart's Actions to Protect Our Associates and Customers from COVID-19.
8. Email received March 12, 2020 from Downtown New Jersey regarding DNJ Newsletter – Spotlight on Downtown East Orange, Pedestrian Malls, Local Media & More . . .
9. Email received March 13, 2020 from Raritan Headwaters regarding Nature is the Best Medicine!

RESOLUTIONS / ORDINANCES OTHER TOWNS

10. Letter received March 4, 2020 from Washington Township regarding Ordinance #RO-03-20, Washington Township, Morris County, NJ.

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA – March 17, 2020

STATE AGENCIES

11. Email received February 28, 2020 from NJDEP regarding NJDEP Weekly Update.
12. Letter received March 2, 2020 from NJDEP regarding Area of Concern: One 550-gallon #2 Heating Oil Underground Storage Tank System Unrestricted Use – No Further Action Letter and Covenant Not to Sue. Block 1300, Lot 25, 36 Budd Lk Heights Road, Mount Olive Township, Morris County. Program Interest #:841810, Activity Number: CSP200001. Communications Center Number: 19-04-11-1558-55.
13. Letter received March 6, 2020 from NJDEP regarding Area of Concern: One 550-gallon #2 Heating Oil Underground Storage Tank System Unrestricted Use – No Further Action Letter and Covenant Not to Sue. Block 1400, Lot 24, 19 Budd Lake Heights Road, Mount Olive Township, Morris County. Program Interest #:841605, Activity Number: CSP200001. Communications Center Number: 19-11-25-1000-06.
14. Resolution received March 6, 2020 from State of New Jersey 219th Legislature regarding Assembly Resolution No. 78.
15. Resolution received March 6, 2020 from State of New Jersey 219th Legislature regarding Assembly Resolution No. 79.
16. Email received March 6, 2020 from NJDEP regarding NJDEP Weekly Update.
17. Email received March 12, 2020 from NJ Transit regarding NJ TRANSIT ISSUES UPDATE ON COVID-19 RESPONSE.
18. Email received March 13, 2020 from NJDEP regarding NJDEP A310 Incident Notification – Communication Center ID: 20-03-12-1042-00 (Mount Olive Twp/Morris County).

MORRIS COUNTY

19. Letter received March 3, 2020 from Morris County, Department of Public Works: Mosquito Control Division regarding Mosquito Control Information.

UTILITIES

20. Email received March 10, 2020 from New Jersey American Water regarding Special Edition: New Jersey American Water's NEWS DROP.
21. Email received March 13, 2020 from New Jersey American Water regarding An Updated Message About Coronavirus from New Jersey American Water.

ORDINANCES FOR PUBLIC HEARING: - none

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA – March 17, 2020

ORDINANCES FOR FIRST READING: (5) - (2nd reading March 31, 2020)

- Ord.#6-2020** An Ordinance Amending Ordinance #26-2019 of the Township of Mount Olive Entitled Salaries of Certain Non-Union Personnel. – **J. Ferrante**
- Ord.#7-2020** An Ordinance of the Township of Mount Olive, in the County of Morris and State of New Jersey, Amending Section 550-86, Affordable Housing, of the Township Code to Establish New Subsection 550-86J, Enforcement of Affordable Housing Regulations. – **C. Labow**
- Ord.#8-2020** Ordinance Appropriating \$545,000, \$180,000 of Which is From the Open Space Fund and \$365,000 of Which is From a Water Quality Restoration Grant, For the Prevention, Mitigation and Control of Algae Blooms in and By the Township of Mount Olive, in the County of Morris, New Jersey. – **G. Stewart**
- Ord.#9-2020** Bond Ordinance Amending in its Entirety Section 3(g)(iii) of Bond Ordinance #4-2020 of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted March 3, 2020, in Order to Amend the Description of the Project. – **A. Roman**
- Ord.#10-2020** Bond Ordinance Amending in its Entirety Sections 3(k) and 3(I) of Bond Ordinance #5-2018 of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted February 27, 2018, in Order to Amend the Descriptions of the Projects. – **J. Ferrante**

CONSENT RESOLUTIONS AGENDA: (31) – C. Labow

Resolutions on the Consent Agenda List are considered to be routine and non-controversial by the Township Council and will be approved by one motion (one vote). There will be no separate discussion or debate on each of these resolutions except for the possibility of brief clarifying statements that may be offered. If one or more Council member requests, any individual resolution on the Consent Agenda may be removed from the Consent Agenda List and acted on separately.

(Would anyone on Council, like to move any Resolutions to Non-Consent?)

PUBLIC PORTION ON CONSENT RESOLUTIONS

1. Resolution of the Township Council of the Township of Mount Olive Authorizing a Grant Application to the Morris County Historic Trust for the Restoration for Phase IC of the Exterior Restoration and Structural Upgrades of the Seward House at Turkey Brook Park.
2. Resolution of the Township Council of the Township of Mount Olive Authorizing a Grant Application to the Morris County Historic Trust for the Non-Construction Funding for the Preparation of Design and Contract Documents for Phase II of the Exterior Restoration of the Seward House and Barn at Turkey Brook Park.
3. Resolution of the Township of Mount Olive, in the County of Morris and State of New Jersey, Authorizing the Appointment of Three Sewer Assessment Commissioners for the Old Flanders Sewer Installation Project.

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA – March 17, 2020

4. A Resolution of the Township of Mount Olive, in the County of Morris and State of New Jersey, Approving and Authorizing the Execution of a Facility Use Agreement Between the Township of Mount Olive and New Jersey JCC Metrowest.
5. Resolution – Capital Budget Amendment.
6. Resolution of the Township Council of the Township of Mount Olive Rejecting All Bids For Bid #2-2020 Furnish and Deliver Maintenance & Repair Services For HVAC Systems For Mount Olive Township Facilities.
7. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of Contract For the Installation of a Pavilion at Turkey Brook Park Off of Bergen County Cooperative Contract BCCPA Bid #18-40; CO-OP #11-BECCP (Ben Shaffer Recreation, Inc.).
8. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of Contract for RFP #01-2020 Preventative Maintenance and Support for Radio Networks (Spectrum Communications).
9. Resolution of the Township Council of the Township of Mount Olive Awarding a Professional Service Agreement Under the Non-Fair and Open Contracts in Accordance with the Pay-to-Play Law for the Year 2020 (Connolly & Hickey Historical Architects, LLC).
10. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Engineering Services in Connection With Continental Drive Improvements to Van Cleef Engineering Associates.
11. Resolution of the Township Council of the Township of Mount Olive Approving a “Non-Fair and Open” Vendor Service Contract Pursuant to “Pay-to-Play” Law (Associated Fire Protection).
12. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Five (5) Year Contract For Bid #01-2020 Sewage Sludge Pumping Service to Russell Reid Waste Hauling and Disposal Service Co., Inc. **REVISED**
13. Resolution of the Township Council of The Township of Mount Olive Approving a “Non-Fair and Open” Vendor Service Contract Pursuant to “Pay-to-Play” Law (Edmunds & Associates). **REVISED**
14. Resolution of the Township Council of the Township of Mount Olive Approving a “Non-Fair and Open” Vendor Service Contact Pursuant to the “Pay-to-Play” Law (FCR Morris, LLC). **REVISED**
15. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Township Engineer to Michael G. Vreeland of Van Cleef Engineering Associates. **REVISED**
16. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Planning Board Engineer to Michael G. Vreeland of Van Cleef Engineering Associates. **REVISED**

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA – March 17, 2020

17. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Township Auditor to Lerch, Vinci & Higgins, LLP. **REVISED**
18. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Township Attorney to Dorsey & Semrau. **REVISED**
19. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Planning Board Attorney to the Buzak Law Group. **REVISED**
20. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Environmental Consulting Services to Habitat by Design. **REVISED**
21. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Realty Appraisal Services to Matt Krauser of Newmark Knight Frank. **REVISED**
22. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Municipal Prosecutor to Mason Thompson, LLC. **REVISED**
23. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Board Attorney to the Board of Health to Peter J. King, LLC. **REVISED**
24. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement Municipal Court Public Defender to Anthony M. Arbore, Esq. of Forster Arbore Velez. **REVISED**
25. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Bond Counsel to McManimon, Scotland & Baumann, LLC. **REVISED**
26. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Ethics Board Attorney to Robert D. Correale, Esq. **REVISED**
27. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Impound and Veterinary Services to The Animal Hospital of Roxbury. **REVISED**
28. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Special Litigation Counsel to Methfessel & Werbel. **REVISED**
29. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Township Appraiser to Barry Krauser, LLC. **REVISED**

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA – March 17, 2020

30. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Health Education Services to Samantha Bunsal. **REVISED**
31. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Services Agreement for Labor Attorney to Cleary, Jacobbe, Alfieri & Jacobs, LLC. **REVISED**

COUNCIL COMMENTS ON CONSENT RESOLUTIONS

ROLL CALL

RESOLUTIONS NON-CONSENT

PUBLIC PORTION ON INDIVIDUAL RESOLUTIONS

COUNCIL COMMENTS ON INDIVIDUAL RESOLUTIONS

ROLL CALL (NON-CONSENT)

MOTIONS – G. Stewart

1. Bill List. PDF Bill List

ROLL CALL

ADMINISTRATIVE REPORTS

OLD BUSINESS

NEW BUSINESS

LEGAL MATTERS

COUNCIL REPORTS

Board of Education Liaison Report – **D. Amianda**

Environmental Committee – **J. Ferrante**

Lake Issues – **J. Ferrante**

Library Board Liaison – **J. Ferrante**

Senior Citizen Liaison – **C. Labow**

Open Space Committee Report – **C. Labow**

Board of Health Report – **C. Labow**

Stigma Committee – **C. Labow**

Legislative Committee Report – **J. Mania**

Planning Board Report – **J. Mania**

Economic Development Committee Report – **G. Stewart**

Community Action Panel Report – **G. Stewart**

Recreation Liaison Report – **A. Roman**

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA – March 17, 2020

PUBLIC PORTION

COUNCIL COMMENTS

ADJOURNMENT