



**Mount Olive Township Council
Workshop Meeting
October 31, 2023**

ITINERARY

PLEDGE OF ALLEGIANCE & MOMENT OF REFLECTION

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

ROLL CALL

PROCLAMATION

DISCUSSION ITEM (2)

1. Potential Open Space Acquisition and Transfer
2. Veteran Discount Program

RESOLUTIONS: (14)

1. Recognizing the retirement of Rose Barsanti

The Township Tax Collector, Rose Barsanti, is retiring after 28 years of dedicated service and the Township wishes her much happiness and future success in her retirement.

2. Re-appointing Mary Sherman as Municipal Court Administrator

The Township Court Administrators term will be expiring on November 14, 2023. In accordance with State statute and Township code, it is recommended to re-appoint the Court Administrator for another two-year term effective November 14, 2023.

3. Authorizing the acceptance of the FY2023 Connect and Protect: Law Enforcement Behavior Health Response Program Grant

The Mount Olive Township Police Department is the recipient of the 2023 Connect and Protect: Law Enforcement Behavior Health Response Program grant in the amount of \$550,000, 1 of 2 municipalities in the State of New Jersey to be offered the grant to combat mental health disorder and substance abuse. It is recommended to accept the grant and move forward with the program. It is anticipated that Opioid Settlement funds will be used to off-set the matching requirements.

4. **Amending a shared service agreement with the Mount Olive Township Board of Education (BOE) to add an additional BOE communication circuits to the Township's contract with Verizon pursuant to the Uniform Shared Services and Consolidation Act**

The Shared Services agreement with the Board of Education needs to be amended to include an additional circuit to facilitate radio communications between Mount Olive Township and the School District. All costs associated with the additional service will be reimbursed by the School District.

5. **Authorizing purchases off New Jersey State Contracts pursuant to N.J.S.A. 40A:11-12 for calendar year 2023 (Quadient)**

The Township desires to purchase mailroom equipment and maintenance items through a NJ State contract from Quadient.

6. **Authorizing a one year contract extension (year 3/final) for RFP #01-2020 Preventative Maintenance and Support for Radio Networks and Purchase of Non-Contract Equipment and Repairs (Spectrum Communications)**

***Revised - Reallocating funds and decreasing contract amount**

The Township previously approved a contract with Spectrum Communications for preventative maintenance and support for radio networks which needs to be revised reallocating funds to different account numbers and decreasing the contract amount.

7. **Authorizing the award of a contract for Bid #03-2023 Winter Festival Concession (Norman Amusements)**

***Revised - Increasing contract amount**

The Township previously awarded a contract to Norman Amusements for Winter Festival Concessions which needs to be revised to increase the contract amount not to exceed \$40,000 based on the anticipated revenue which will be generated from the event.

8. **Authorizing the award of a professional services agreement for grant management services to Christie Jaime (July 1, 2023 through June 30, 2024)**

***Revised - Increasing contract amount**

The Township previously awarded a professional service agreement for grant management services to Christie Jaimie which needs to be increased by \$3,800 to fulfill the remainder of the contract period.

9. **Authorizing the award of a professional services agreement for health education services to Christie Jaime (January 1, 2023 through December 31, 2023)**

***Revised - increasing contract amount**

The Township previously awarded a professional service agreement to Christie Jamie for Health Education Services needs to be increased by \$3,000 needed to fulfill the remainder of the contract.

10. **Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (A&K Equipment)**

The Township has a need to acquire various parts and supplies from A&K Equipment as a non-fair and open contract in accordance with the Pay-to-Play law not to exceed \$33,000.

11. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (Nicholas Falkman)

The Township has a need to acquire recreation instructor services to run a before school fitness program from Nicholas Falkman as a non-fair and open contract in accordance with the Pay-to-Play laws not to exceed \$38,000.

12. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (ClearGov, Inc.)

The Township has a need to acquire an annual subscription service fee for its budget management software from ClearGov as a non-fair and open contract in accordance with the Pay-to-Play law not to exceed \$25,000.

13. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (ADP)

***Revised - Increasing contract amount**

The Township previously awarded a vendor service contract to ADP for payroll services which needs to be increased by \$3,875 to fulfill the remainder of the contract period.

14. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (Core Promotion) *Revised - Increasing contract amount

The Township previously awarded a vendor service contract to Core Promotion for health fair supplies which needs to be increased by \$4,000, not to exceed \$24,000.

ORDINANCE FOR FIRST READING: (2)

Ord.#32-2023 An Ordinance Amending Ordinance #32-2022 of the Township of Mount Olive Entitled Salaries of Certain Exempt Personnel. (Acting Tax Collector) The Townships Tax Collectors last day is October 31, 2023 and the Deputy Tax Collector needs to be made Acting Tax Collector to assume the duties through the end of the year. There is no change in salary.

Ord.#33-2023 An Ordinance of the Township of Mount Olive, County of Morris, State of New Jersey, Amending Chapter 347, Streets and Sidewalks, of the Township Code to Codify a Limited Snow Removal Program for Certain Sidewalks on Smithtown Road.
The Township previously took action via resolution over the last two years to provide a program for snow removal of certain sidewalks on Smithtown Road which are not accessible to the residents who border the sidewalks. The residents have no safe and practical way to access the sidewalks as they must either walk around the entire block or walk through a conservation easement with significant vegetative buffers on an incline and

serve no direct public benefit to those residents. The program was successful and it is recommended to codify the program.

ORDINANCE FOR SECOND READING: (1)

Ord.#31-2023 An Ordinance Amending Ordinance #32-2022 of the Township of Mount Olive Entitled Salaries of Certain Exempt Personnel. (Deputy Recreation Supervisor)
The Recreation Director is retiring in 2024 and a succession plan is needed. A Deputy Recreation Supervisor position will be created with a salary range of \$70,000 - \$85,000.

OLD BUSINESS

NEW BUSINESS

PUBLIC PORTION

ADJOURN TO PUBLIC MEETING

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA - October 31, 2023

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE @ Work Session

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETINGS - C. Aaron

1. October 17, 2023 WS & PM (All Present)

ROLL CALL

CORRESPONDENCE (27)

LETTERS FROM RESIDENTS/ORGANIZATIONS/OTHER TOWNS

1. Email received October 16, 2023, from NOFA NJ regarding NOFA NJ Weekly Email: October 16, 2023.
2. Email received October 16, 2023, from Morris Habitat for Humanity regarding Morris Habitat wants to HELP those in NEED!
3. Email received October 17, 2023, from the Statewide Hispanic Chamber of Commerce of NJ regarding Recognizing: Trailblazer Award at the Chamber's Hospitality Fiesta in Atlantic City! Find out more!

4. Email received October 17, 2023, from the Statewide Hispanic Chamber of Commerce of NJ regarding Featured Events & Programs.
5. Email received October 18, 2023, from the Statewide Hispanic Chamber of Commerce of NJ regarding NJEDA Business Resource Roadshow: North New Jersey Event.
6. Email received October 19, 2023, from the Statewide Hispanic Chamber of Commerce of NJ regarding Your Weekly Source for Local Events: Community Calendar.
7. Email received October 23, 2023, from NOFA NJ regarding NOFA NJ Weekly Email: October 23, 2023.

RESOLUTIONS/ORDINANCES OTHER TOWNS

8. Resolution No. 2023-326 received October 13, 2023, from the Township of Montville regarding Resolution of the Township of Montville, County of Morris and State of New Jersey Resolution in Support of Senate Bill 3739 Delaying the Fourth Round of Affordable Housing Obligations from July 1, 2025 to July 1, 2028.
9. Email received October 20, 2023, from the Borough of Morris Plains regarding Resolution 2023-130 Delaying Fourth Round Affordable Housing-Borough of Morris Plains.
10. Email received October 20, 2023, from Mine Hill Township regarding Resolution 164-23.
11. Email received October 23, 2023, from Matthew Bansch, on behalf of Morris County League President Mayor Michael Stanzilis, regarding Resolution S3739.
12. Email received October 26, 2023, from Borough of Madison regarding Borough of Madison Resolution re Senate Bill 3739.

LEAGUE OF MUNICIPALITIES - NONE

STATE AGENCIES/LOI/HIGHLANDS

13. Email received October 16, 2023, from NJDEP Local Government Assistance regarding NJDEP Weekly Update.
14. Email received October 16, 2023, from FEMA Region II Preparedness regarding Upcoming FEMA Region 2 Events.
15. Email received October 23, 2023, from NJDEP regarding NJDEP Weekly Update.
16. Letter received October 24, 2023, from Alaimo Group regarding Morris County Municipal Utilities Authority Mount Olive Transfer Station Water Service Connection Highlands Application. Our File No. A-1340-0021-000.
17. Email received October 24, 2023, from Robert M. Fry, PG, LSRP, regarding Copy of Ground Water CEA Lift; 95 Route 46 PI# 832096.

18. Email received October 25, 2023, from Robert M. Fry, PG, LSRP, LSRP Consulting, LLC regarding Copy of RAO; 95 Route 46 NJDEP PI#832096.
19. Email received October 25, 2023, from Robert M. Fry, PG, LSRP, LSRP Consulting, LLC regarding Copy of Updated Receptor Evaluation; 95 Route 46 PI#832096.

MSA/MUA

20. Letter received October 16, 2023, from Morris County Municipal Utilities Authority regarding Morris County M.U.A. Rate Schedule Hearing for Solid Waste Tipping Fees; Vegetative Waste and End Product Fees; and Household Hazardous Waste Fees for 2024.

MORRIS COUNTY

21. Email received October 13, 2023, from Morris County regarding Morris County Observes Domestic Violence Awareness Month.
22. Email received October 13, 2023, from Morris County regarding This Week in Morris County: Oct. 13, 2023.
23. Email received October 20, 2023, from Morris County regarding September 2023 Minutes of the Morris County Planning Board.
24. Email received October 23, 2023, from Morris County regarding This Week in Morris County: Oct. 20, 2023.
25. Email received October 24, 2023, from Morris County regarding County College of Morris Announces New "Center for Health Professions".
26. Email received October 26, 2023, from Morris County regarding Morris County Proclaims October Arts & Humanities Month.

UTILITIES

27. Letter received October 23, 2023, from Jersey Central Power & Light regarding In the Matter of the Verified Petition of Jersey Central Power & Light Company for Review and Approval of Increases in, and Other Adjustments to, its Rates and Charges for Electric Service, and for Approval of Other Proposed Tariff Revisions in Connection Therewith ("JCP&L 2023 Base Rate Filing") BPU Docket No. ER23030144 OAL Docket No. PUC 03346-23.

ORDINANCES FOR PUBLIC HEARING: (1)

Ord.#31-2023 An Ordinance Amending Ordinance #32-2022 of the Township of Mount Olive Entitled Salaries of Certain Exempt Personnel. - **J. Ferrante**

ORDINANCE FOR FIRST READING: (2) (2nd reading November 21, 2023)

Ord.#32-2023 An Ordinance Amending Ordinance #32-2022 of the Township of Mount Olive Entitled Salaries of Certain Exempt Personnel. - **C. Labow**

Ord.#33-2023 An Ordinance of the Township of Mount Olive, County of Morris, State of New Jersey, Amending Chapter 347, Streets and Sidewalks, of the Township Code to Codify a Limited Snow Removal Program for Certain Sidewalks on Smithtown Road. - **J. Mania**

CONSENT RESOLUTIONS AGENDA: (14) - G. Stewart

1. Resolution of the Township Council of the Township of Mount Olive recognizing the retirement of Rose Barsanti
2. A resolution of the Township of Mount Olive, in the County of Morris and State of New Jersey, re-appointing Mary Sherman as Municipal Court Administrator
3. Resolution of the Township Council of Mount Olive Township authorizing the acceptance of the FY2023 Connect and Protect: Law Enforcement Behavior Health Response Program Grant
4. Resolution of the Township Council of the Township of Mount Olive amending a shared service agreement with the Mount Olive Township Board of Education (BOE) to add an additional BOE communication circuits to the Township's contract with Verizon pursuant to the Uniform Shared Services and Consolidation Act
5. Resolution of the Township Council of the Township of Mount Olive authorizing purchases off New Jersey State Contracts pursuant to N.J.S.A. 40A:11-12 for calendar year 2023 (Quadient)
6. Resolution of the Township Council of the Township of Mount Olive authorizing a one year contract extension (year 3/final) for RFP #01-2020 Preventative Maintenance and Support for Radio Networks and Purchase of Non-Contract Equipment and Repairs (Spectrum Communications) *Revised - Reallocating funds and decreasing contract amount
7. Resolution of the Township Council of the Township of Mount Olive authorizing the award of a contract for Bid #03-2023 Winter Festival Concession (Norman Amusements) *Revised - Increasing contract amount
8. Resolution of the Township Council of the Township of Mount Olive authorizing the award of a professional services agreement for grant management services to Christie Jaime (July 1, 2023 through June 30, 2024) *Revised - Increasing contract amount
9. Resolution of the Township Council of the Township of Mount Olive authorizing the award of a professional services agreement for health education services to Christie Jaime (January 1, 2023 through December 31, 2023)
*Revised - increasing contract amount
10. Resolution of the Township Council of the Township of Mount Olive approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (A&K Equipment)

11. Resolution of the Township Council of the Township of Mount Olive approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (Nicholas Falkman)
12. Resolution of the Township Council of the Township of Mount Olive approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (ClearGov, Inc.)
13. Resolution of the Township Council of the Township of Mount Olive approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (ADP) *Revised - Increasing contract amount
14. Resolution of the Township Council of the Township of Mount Olive approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (Core Promotion)
*Revised - Increasing contract amount

PUBLIC PORTION ON CONSENT RESOLUTIONS

COUNCIL COMMENTS ON CONSENT RESOLUTIONS

ROLL CALL

RESOLUTIONS NON-CONSENT

PUBLIC PORTION ON INDIVIDUAL RESOLUTIONS

COUNCIL COMMENTS ON INDIVIDUAL RESOLUTIONS

ROLL CALL (NON-CONSENT)

MOTIONS - A. Roman

1. Bill List

ROLL CALL

ADMINISTRATIVE REPORTS

OLD BUSINESS

NEW BUSINESS

LEGAL MATTERS

COUNCIL REPORTS

1. Board of Education Liaison - **C. Aaron**
2. Environmental Committee - **J. Ferrante**
3. Lake Issues - **J. Ferrante**
4. Library Board Liaison - **J. Ferrante**

5. Board of Health - **C. Labow**
6. Open Space Committee - **C. Labow**
7. Senior Citizen Liaison - **C. Labow**
8. Legislative Committee - **J. Mania**
9. Planning Board - **J. Mania**
10. Recreation Liaison - **A. Roman**
11. Economic Development Committee - **G. Stewart**

PUBLIC PORTION

COUNCIL COMMENTS

EXECUTIVE SESSION (1) - C. Aaron

1. Resolution of the Township Council of the Township of Mount Olive authorizing the Township Council to hold closed executive session

ADJOURNMENT