



**Mount Olive Township Council
Workshop Meeting
October 3, 2023**

ITINERARY

PLEDGE OF ALLEGIANCE & MOMENT OF REFLECTION

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

ROLL CALL

PRESENTATION

1. Certificate of Appreciation - Renley Ghoshal

PROCLAMATION

1. Recognizing Knock Out Opioid Abuse

DISCUSSION ITEM

1. Personnel Policy and Procedures Manual & Employee Handbook Update

RESOLUTIONS: (11)

- 1. Adopting the 2024-2025 updated version of the Personnel Policy and Procedures Manual & Employee Handbook**

Every two years, to qualify for a deductible incentive program through the MEL JIF, members are required to adopt the MEL's model employment practices to reduce the employers liability. The model documents have been changed in an attempt to streamline the Manual and Handbook, remove policies which have been deemed to be unnecessary and not required under law.

- 2. Waiving construction permit fees to the Mount Olive Child Care and Learning Center related to the child care facilities improvement grant**

The Township has the right to waive certain fees. The Mount Olive Child Care and Learning Center has requested permit fees be waived for costs associated with roof renovations which is being grant funded. The Township owns the building.

3. Authorizing the application and execution of the FFY2022 and FFY2023 NJ Transit 5310 grant application for operating project costs for the Senior Transportation Program

The Health Department is requesting authorization to apply for a grant through NJ Transit to help offset costs associated with the Senior Transportation Program.

4. Authorizing the award of a non-fair and open professional services agreement with RJH Law Enforcement Consultants for services of a hearing officer (December 1, 2022 - December 31, 2023)

The professional service with RJH Law Enforcement Consultants needs to be amended to comply with pay to play laws as the estimated value may exceed \$17,500. In addition, the contract term needs to be extended through the end of the year to finish up the disciplinary hearings.

5. Authorizing the award of a contract for the purchase of snowplow and truck accessories off the ESCNJ Co-Op (A&K Equipment)

The Township desires to purchase snowplow and truck accessories to upfit the three 2024 DPW pickup trucks through an ESCNJ Co-Op through A&K Equipment not to exceed \$43,346.03.

6. Authorizing the award of a one year contract extension (year 1) to George S. Coyne Chemical Co., Inc. for bid #4-2022 furnish and delivery of water and wastewater treatment chemicals

The Township previously awarded a contract to George s. Coyne Chemical Co. to furnish and deliver water and wastewater treatment chemicals. The contract will expire on December 17, 2023 and it is recommended to extend the contract for a one-year period under the same terms for items #2, 7, 8 & 9. Due to rising costs in the marketplace both in material and freight, items #3 & 4 need to be adjusted as allowed per the contract.

7. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit pay-to-play law (USA Blue Book)

The Township has a need to acquire equipment, supplies, parts and tools as a non-fair and open contract pursuant to local pay-to-play law through USA Blue Book not to exceed \$21,200.

8. Authorizing the award of a contract for the purchase of handgun accessories off two New Jersey state contracts (Atlantic Tactical)

The Township has a need to purchase handgun accessories off of two NJ state contracts from Atlantic Tactical not to exceed \$31,115.67.

9. Closing Hampton Road between Falcon Road and Ledgewood Road on October 7th, between 12 pm and 8 pm for the purpose of holding a block party (rain date - October 8th)

A resident has petitioned for a road closure on Hampton Road between Falcon Road and Ledgewood Road for the purposes of a block party on October 7th, 2023 from 12pm - 8 pm.

10. Authorizing release of bonds to Gold Mine Road Solar, LLC in connection with development of a solar facility on Block 4100, Lot 10 (149 Gold Mine Road)

The Developer of 149 Gold Mine Road has requested the release of certain bonds and escrows related to the Gold Mine Road Solar development. The Township Conflict Engineer has reviewed the requests, completed the general site inspections and determined the construction is in compliance with the plans and has no objection to the release of the bonds and escrow, subject to a two-year maintenance bond.

11. Authorizing the emergency purchase of a PFAS treatment system for the repair of the Pinecrest watersystem

The Pinecrest Water system has elevated levels of PFAS/PFOA which needs immediate attention. AdEdge has submitted a proposal to provide a filtration system which has been approved by the DEP, not to exceed \$215,560. There is a 24-26 week lead time. A separate contract will be issued for the installation.

ORDINANCE FOR FIRST READING: (1)

Ord.#30-2023 Ordinance Amending Section 3(h) of Bond Ordinance #7-2022, as Amended by Ordinance #1-2023, Ordinance #18-2023 and Ordinance #20-2023, of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted April 5, 2022, as Amended January 24, 2023, June 27, 2023 and July 24, 2023, to Include an Additional Project.
The Township recommends amending the bond ordinance to include the purchase and installation of solar lights at Turkey Brook Park.

ORDINANCE FOR SECOND READING: (1)

Ord.#29-2023 Bond Ordinance Providing for the Purchase of a Sanitation Truck in and by the Township of Mount Olive, in the County of Morris, New Jersey, Appropriating \$359,998 Therefor and Authorizing the Issuance of \$341,998 Bonds or Notes of the Township to Finance Part of the Cost Thereof.
The Township needs to purchase a new sanitation truck which was damaged in an accident.

OLD BUSINESS

NEW BUSINESS

PUBLIC PORTION

ADJOURN TO PUBLIC MEETING

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA - October 3, 2023

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE @ Work Session

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETINGS - C. Aaron

1. September 19, 2023 WS & PM (All Present)

ROLL CALL

CORRESPONDENCE (19)

LETTERS FROM RESIDENTS/ORGANIZATIONS/OTHER TOWNS

1. Email received September 18, 2023, from NOFA NJ regarding NOFA NJ Weekly Email: September 18, 2023.
2. Email received September 18, 2023, regarding Correction: NOFA NJ Weekly Email: September 18, 2023.
3. Email received September 25, 2023, from NOFA NJ regarding NOFA NJ Weekly Email: September 25, 2023.
4. Email received September 25, 2023, from Raritan Headwaters regarding Calling all sponsors!
5. Email received September 28, 2023, from the Statewide Hispanic Chamber of Commerce of NJ regarding Webinar: Understanding Your Estate Planning Documents. Stay tuned.
6. Email received September 29, 2023, from the Statewide Hispanic Chamber of Commerce of NJ regarding Stay Up to Date with Our Weekly Community Calendar.

RESOLUTIONS/ORDINANCES OTHER TOWNS

7. Email received September 18, 2023, from Netcong Borough regarding Introduction Ordinance 2023-16- Netcong.

LEAGUE OF MUNICIPALITIES

8. Email received September 22, 2023, from NJLM Weekly Round-Up regarding Police Licensing Rules; Knock Out Opioids Resolution; ARP LFN.

9. Email received September 25, 2023, from NJLM Daily Update regarding Mayor Bollwage to Testify Before Congressional Committee.

STATE AGENCIES/LOI/HIGHLANDS

10. Email received September 25, 2023, from DEP Local Government Assistance regarding NJDEP Weekly Update.

MSA/MUA - none

MORRIS COUNTY

11. Email received September 15, 2023, from Morris County regarding Morris County Hosts 2nd Annual Nonprofit Networking Event.
12. Email received September 18, 2023, from Morris County regarding This Week in Morris County: Sept. 15, 2023.
13. Email received September 19, 2023, from Morris County regarding Morris County Sheriff's Office Partners with NJRC.
14. Email received September 19, 2023, from Morris County regarding Morris County Career Training Center is Breaking Ground.
15. Email received September 22, 2023, from Morris County Surrogate's Court regarding Surrogate Darling named new President of COANJ - Constitutional Officers Association of New Jersey 2023-2024.
16. Email received September 22, 2023, from Morris County regarding This Week in Morris County: Sept. 22, 2023.
17. Email received September 26, 2023, from Morris County regarding July 2023 Minutes of the Morris County Planning Board.
18. Email received September 28, 2023, from Morris County regarding New Career Training Center Breaks Ground in Morris County.

UTILITIES

19. Letter received September 28, 2023, from PSE&G regarding Notice of Vegetation Management Work on PSE&G Electric Transmission Easement.

ORDINANCES FOR PUBLIC HEARING: (1)

Ord.#29-2023 Bond Ordinance Providing for the Purchase of a Sanitation Truck in and by the Township of Mount Olive, in the County of Morris, New Jersey, Appropriating \$359,998 Therefor and Authorizing the Issuance of \$341,998 Bonds or Notes of the Township to Finance Part of the Cost Thereof. - **J. Ferrante**

ORDINANCE FOR FIRST READING: (1) (2nd reading October 17, 2023)

Ord.#30-2023 Ordinance Amending Section 3(h) of Bond Ordinance #7-2022, as Amended by Ordinance #1-2023, Ordinance #18-2023 and Ordinance #20-2023, of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted April 5, 2022, as Amended January 24, 2023, June 27, 2023 and July 24, 2023, to Include an Additional Project. - **C. Labow**

CONSENT RESOLUTIONS AGENDA: (11) - J. Mania

1. Resolution of the Township Council of the Township of Mount Olive Adopting the 2024-2025 Updated Version of the Personnel Policy and Procedures Manual & Employee Handbook
2. Resolution of the Township Council of the Township of Mount Olive Waiving Construction Permit Fees to the Mount Olive Child Care and Learning Center Related to the Child Care Facilities Improvement Grant
3. Resolution of the Township Council of the Township of Mount Olive Authorizing the Application and Execution of the FFY2022 and FFY2023 NJ Transit 5310 Grant Application for Operating Project Costs for the Senior Transportation Program
4. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Non-Fair and Open Professional Services Agreement with RJH Law Enforcement Consultants for Services of a Hearing Officer (December 1, 2022 - December 31, 2023)
5. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Contract for the Purchase of Snowplow and Truck Accessories off the ESCNJ Co-Op (A&K Equipment)
6. Resolution of Township Council of the Township of Mount Olive Authorizing the Award of a One Year Contract Extension (Year 1) to George S. Coyne Chemical Co., INC. for Bid #04-2022 Furnish and Delivery of Water and Wastewater Treatment Chemicals
7. Resolution of the Township of the Township of Mount Olive Approving a Non-Fair and Open Vendor Service Contract Pursuant to New Jersey Local Unit Pay-To-Play (USA Blue Book)
8. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Contract for the Purchase of Handgun Accessories off Two New Jersey State Contracts (Atlantic Tactical)
9. Resolution of the Township Council of the Township of Mount Olive Closing Hampton Road Between Falcon Road and Ledgewood Road October 7th, Between 12 PM and 8 PM for the Purpose of Holding a Block Party (Rain Date - October 8th)
10. Resolution of the Township of Mount Olive, County of Morris, State of New Jersey, Authorizing Release of Bonds to Gold Mind Road Solar, LLC in Connection with Development of a Solar Facility on Block 4100, Lot 10 (149 Gold Mine Road)

11. Resolution of the Township Council of the Township of Mount Olive Authorizing the Emergency Purchase of a PFAS Treatment System for the Repair of the Pinecrest Water System (AdEdge Water Technologies)

PUBLIC PORTION ON CONSENT RESOLUTIONS

COUNCIL COMMENTS ON CONSENT RESOLUTIONS

ROLL CALL

RESOLUTIONS NON-CONSENT

PUBLIC PORTION ON INDIVIDUAL RESOLUTIONS

COUNCIL COMMENTS ON INDIVIDUAL RESOLUTIONS

ROLL CALL (NON-CONSENT)

MOTIONS - G. Stewart

1. Bill List

ROLL CALL

ADMINISTRATIVE REPORTS

OLD BUSINESS

NEW BUSINESS

LEGAL MATTERS

COUNCIL REPORTS

1. Board of Education Liaison - **C. Aaron**
2. Environmental Committee - **J. Ferrante**
3. Lake Issues - **J. Ferrante**
4. Library Board Liaison - **J. Ferrante**
5. Board of Health - **C. Labow**
6. Open Space Committee - **C. Labow**
7. Senior Citizen Liaison - **C. Labow**
8. Legislative Committee - **J. Mania**
9. Planning Board - **J. Mania**
10. Recreation Liaison - **A. Roman**
11. Economic Development Committee - **G. Stewart**

PUBLIC PORTION

COUNCIL COMMENTS

ADJOURNMENT