



**Mount Olive Township Council  
Workshop Meeting  
January 10, 2023**

**ITINERARY**

**PLEDGE OF ALLEGIANCE & MOMENT OF REFLECTION**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

**ROLL CALL**

**PROCLAMATION: Recognizing Daniel Etisi Amianda**

**DISCUSSION ITEM (1)**

1. Property Tax Card Relief Program

**RESOLUTIONS: (18)**

**1. Supporting the Dimension Renewable Energy Community Solar Projects**

The State of New Jersey, through the NJ Clean Energy Program and the BPU, has started a 3 year pilot Community Solar Project program which enables greater access to solar energy by offering low & moderate income households access to clean energy and savings on their electricity bills. Solar arrays are installed on commercial properties whose output is virtually divided among residential participants (subscribers). A subscriber who wants to use renewable energy but does not have an array enters into an opt-in subscription to lower their electricity bill. Dimension Renewable Energy has developed two (2) projects in Mount Olive located at 300 International Drive and 550 Clark Drive in which they would like support from Mount Olive. The BPU runs a competitive RFP to select projects and community support is one of the criteria.

**2. Authorizing participation in the LEAP Implementation Grant**

The DLGS administers a Local Efficiency Achievement Program by offering grants for new shared service contracts. The Township has previously been successful in receiving funding for a new garbage truck and senior transport bus. With the addition of a new shared service with the Borough of Netcong for sanitation curbside pick-up, I recommend applying for another grant in the amount of \$281,250 to support the implementation of this service with the purchase of a new garbage truck.

**3. Authorizing participation in the LEAP Implementation Grant**

Similar to the previous resolution, the Borough of Netcong is looking for our support and participation in their LEAP grant application for the purpose of purchasing residential solid waste carts that are compatible with our one-arm bandits.

**4. Authorizing participation in the Local Recreation Improvement Grant**

The Township wishes to apply for a grant from the New Jersey Department of Community Affairs for approximately \$112,500 to fund playground equipment at Flanders Park. The Township will contribute 25% of the project bringing the total project cost to \$150,000.

**5. Authorizing the execution of an amendment to a historic preservation easement to the Morris County Board of Chosen Freeholders for the property located at Block 7801, Lot 14, commonly known as The Baptist Church**

As part of our Historic Preservation of the Mount Olive Baptist Church, the Historic Preservation Easement needs to be amended to include acceptance of two additional grants (2015 & 2016) to be included in the easement and remain in full force for a 30 year period.

**6. Authorizing the execution of an interlocal services agreement between the Township of Mount Olive and the Township of Washington for the provision of plumbing subcode services**

A new shared service contract was negotiated with the Township of Washington for the provision of plumbing subcode services for three (3) years. The contract amount for 2023 is \$30,000 and shall not exceed ten (10) hours a week. There is no increase in cost for the Township.

**7. Appointing Robert Delpizzo to the Musconetcong River Management Council as a full member and Christopher Sotiro as an alternate member for 2023**

Each municipality that is a participant in the Musconetcong River Management Council is entitled to appoint a member to the council. Robert Delpizzo has held that position for many years and would like to be re-appointed. Christopher Sotiro would like to be appointed as alternate member for 2023.

**8. Amending the Mount Olive Township Personnel Policy and Procedures Manual**

In review of the Conference and Seminar Policy in the Mount Olive Township Personnel Policy and Procedures Manual related to per diem rates for meal reimbursement, I recommend changing the rate from \$38 per day to the rates established by the United States Federal Government found at [www.gsa.gov](http://www.gsa.gov). The current maximum GSA rate for a full day is \$59 and for first and last day of travel is \$44.25.

**9. Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

State statute requires the governing body to certify that our hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement

Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".

- 10. Authorizing the Township of Mount Olive in the County of Morris through the Mount Olive Township Police Department to participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to enable the Mount Olive Township Police Department to request and acquire excess Department of Defense equipment**

The Police Department would like to participate in the 1033 Program to obtain excess Department of Defense personal property in order to enhance community preparedness, response, and resiliency, specifically, five (5) M16 rifles.

- 11. Authorizing participation in a cooperative pricing agreement with the Hunterdon County Educational Services Commission**

As per the local public contracts law, the Township is authorized to enter into a Cooperative Pricing Agreement with the Governing Body of another contracting unit. The Hunterdon County Educational Services Commission has a pricing contract for goods and services which we may use in 2023.

- 12. Authorizing the use of Open Space funds for a professional services agreement with WSP USA, Inc. (WSP) to conduct Phase I Environmental Site Assessments at 97 Sand Shore Road**

A grant was awarded to move forward with the open space purchase of 97 Sand Shore Road and a Phase I Environmental Site Assessment is required through WSP at a cost not to exceed \$5,600. Open Space funds will be used for this transaction.

- 13. Approving a professional service agreement with Raymond J. Hayducka for services of a Hearing Officer \*REVISED - change of business name**

A previously awarded Professional Services Contract needs to be revised due to a change in business name from Raymond J. Hayducka to RJH Law Enforcement Consultants for Hearing Officer services.

- 14. Authorizing a "non-fair and open" contract for the purchase of a F-350 pick-up truck (Ciocca Ford of Flemington)**

As per the local public contracts law, the Township desires to purchase one (1) F-350 pick-up truck. Quotes were solicited and it is recommended to award the contract to Ciocca Ford of Flemington at a cost not to exceed \$36,890. This is a 2022 capital item which has now become available.

- 15. Awarding a "non-fair and open" vendor service contract pursuant to the 'Pay-to-Play' Law (M&B Septice Service dba Noah's Ark Port-a-Jon)**

As per the local public contracts law, the Township needs to acquire rental of portable restrooms, cleaning services and parts. A quote has been submitted by M&B Septic Services for 11 standard units and 7 handicap units not to exceed \$42,000.

- 16. Authorizing Change Order No.1 - Final Payment for Bid #03-2022 Turkey Brook Park Synthetic Turf Soccer Field #3 (Applied Landscape Technologies)**

The Turkey Brook Park Synthetic Turf Soccer Field #3 project is complete and a change order and final payment need to be authorized based upon final quantities. The final payment represents a decrease in \$21,716.13 from the original contract amount with the final amount being \$641,541.87. The final payment to the contractor is \$36,526.77.

**17. Authorizing the award of a one-year contract extension (year 3/final) for RFP #01-2020 Preventative Maintenance and Support for Radio Networks and Purchase of Non-Contract Equipment and Repairs (Spectrum Communications)**

The Township previously awarded a contract to Spectrum Communications for preventive maintenance and support for radio networks and purchase of non-contract equipment and repairs. It is recommended to extend the final one (1) year contract extension for calendar year 2023 at a cost of \$97,505, hourly labor rate of \$165 with a 20% discount on parts.

**18. Cancelling taxes on Block 4701, Lot 11 for disabled veteran declared 100% totally & permanently disabled by the Tax Assessor**

The property owner of 221 Flanders Netcong Road has been granted full exemption from property taxes effective December 28, 2022 due to being declared by the Veteran's Administration to be 100% disabled. The balance of the 2022 taxes need to be canceled in the amount of \$87.32.

**ORDINANCE FOR FIRST READING: (3)**

**Ord.#1-2023** Ordinance Amending Section 3(j)(ii) And Section 3(o)(i) of Bond Ordinance #7-2022 of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted March 9, 2022 in Order to Include Additional Projects.

Amending a 2022 bond ordinance to include the purchase of an ATV trailer for the police department and the purchase of two pickup trucks in the public works department.

**Ord.#2-2023** Ordinance Amending Bond Ordinance#3-2021 of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted March 9, 2021 in Order to Amend the Amounts of the Grants from the County of Morris and the Historic Trust Fund.

Amending a 2021 bond ordinance to reflect the amount of a grant received from Morris County related to the Historic trust.

**Ord.#3-2023** An Ordinance of the Township of Mount Olive, County of Morris, State of New Jersey, Authorizing the Acquisition of Real Property at 97 Sand Shore Road (Block 2700, Lot 51) in the Township of Mount Olive From Sand Shore Rd LLC.

The Township needs to authorize the purchase of 97 Sand Shore Road by ordinance in the amount of \$82,000 which will be funded through a Morris County Open Space and Farmland Preservation Trust grant.

**ORDINANCE FOR SECOND READING: NONE**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC PORTION**

**ADJOURN TO PUBLIC MEETING**

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**TOWNSHIP COUNCIL PUBLIC MEETING AGENDA - January 10, 2023**

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE @ Work Session**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

**ROLL CALL**

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS - C. Aaron**

1. December 20, 2022 WS & PM

**ROLL CALL**

**CORRESPONDENCE (26)**

**LETTERS FROM RESIDENTS/ORGANIZATIONS/OTHER TOWNS**

1. Email received December 19, 2022, from NOFA NJ regarding NOFA NJ Weekly Email: December 19, 2022.
2. Email received December 21, 2022, from NOFA NJ regarding NOFA NJ Winter Conference Highlight: Grains!
3. Letter received December 21, 2022, from Lavery, Selvaggi, Abromitis, & Cohen, PC regarding Notice - 28 & 40 Route 46 LLC have made an application to the Washington Township Zoning Board of Adjustment for the property known as Block 4 Lot 1 located at 28 Route 46, Washington Township, Morris County, New Jersey.
4. Email received December 27, 2022, from NOFA NJ regarding Give the Gift of NOFA NJ!
5. Email received December 28, 2022, from NOFA NJ regarding NOFA NJ Weekly Email: December 28, 2022.
6. Email received December 28, 2022, from Statewide Hispanic Chamber of Commerce of New Jersey regarding Opportunities for success! Learn more and share!
7. Email received January 3, 2023, from NOFA NJ regarding NOFA NJ Weekly Email: January 2, 2023!

8. Email received January 3, 2023, from the Statewide Hispanic Chamber of Commerce of New Jersey regarding It's a new year! Opportunities await!
9. Email received January 5, 2023, from NOFA NJ regarding Learn about Community Food Security Initiatives at the NOFA NJ Winter Conference!
10. Email received January 5, 2023, from Statewide Hispanic Chamber of Commerce of New Jersey regarding Get Updates: Weekly Community Calendar.

#### **LEAGUE OF MUNICIPALITIES**

11. Publication received December 19, 2022, from NJLM regarding Legislative Bulletin 2022 No. 2, 2022-2023 Legislative Session Public - Laws.
12. Email received December 30, 2022, from NJLM regarding SHBP Update: No Relief in New Year.

#### **STATE AGENCIES/LOI/HIGHLANDS**

13. Letter received December 22, 2022, from Jayme Lynch, Project Manager, Parsons, regarding Former Amoco/BP Service Station #611 Site AKA Budd Lake Valero #611 AKA Sinclair 211 Route 46, Mount Olive (Budd Lake), Morris County, New Jersey 07828. Block: 3809; Lot: 2.02. Ground Water Remedial Action Permit #: RAP200001. NJDEP Case #: 93-01-22-1006-08 NJDEP SRP PI #: 001166.
14. Email received December 28, 2022, from NJDEP regarding NJDEP Weekly Update.
15. Email received January 5, 2023, from NJDEP regarding PI# 001166 - SINCLAIR - Remedial Action Permit.

#### **MORRIS COUNTY**

16. Email received December 20, 2022, from Morris County regarding October & November 2022 Minutes of the Morris County Planning Board.
17. Email received December 22, 2022, from Morris County regarding Until We Meet Again, John Bonanni! Retiring Morris County Administrator Attends Last Board Meeting.
18. Email received December 22, 2022, from Morris County regarding See PowerPoint New Trail Projects Approved for 2022 Morris County Funding.
19. Email received December 22, 2022, from Morris County regarding Application Process Open for 2023 Morris County Historic Preservation Funds.
20. Email received December 27, 2022, from Morris County regarding This Week in Morris County.
21. Email received December 27, 2022, from Morris County regarding Morris County Offices Closing 11 a.m. Today.

22. Publication received December 29, 2022, from the Morris County Heritage Commission regarding The Heritage Review, Fall 2022, Vol. 44, No. 2.
23. Letter received December 29, 2022, from the Morris County Planning Board regarding Morris County 2022 Comprehensive Farmland Preservation Plan Element.
24. Email received December 29, 2022, from Morris County regarding This Week in Morris County: Morris County to Reorganize Jan. 6.
25. Email received January 6, 2023, from Morris County regarding This Week in Morris County: Morris County to Reorganize Jan. 6.

## **UTILITIES**

26. Email received December 19, 2022 from New Jersey Natural Gas regarding NJNG Public Hearing Letter & Notice: SBC GR22090574.

## **ORDINANCES FOR PUBLIC HEARING: - NONE**

### **ORDINANCE FOR FIRST READING: (3) (2nd reading January 24, 2023)**

- Ord.#1-2023** Ordinance Amending Section 3(j)(ii) And Section 3(o)(i) of Bond Ordinance #7-2022 of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted March 9, 2022 in Order to Include Additional Projects. - **J. Ferrante**
- Ord.#2-2023** Ordinance Amending Bond Ordinance#3-2021 of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted March 9, 2021 in Order to Amend the Amounts of the Grants from the County of Morris and the Historic Trust Fund. - **C. Labow**
- Ord.#3-2023** An Ordinance of the Township of Mount Olive, County of Morris, State of New Jersey, Authorizing the Acquisition of Real Property at 97 Sand Shore Road (Block 2700, Lot 51) in the Township of Mount Olive From Sand Shore Rd LLC. - **J. Mania**

## **CONSENT RESOLUTIONS AGENDA: (18) - A. Roman**

1. Resolution of the Township of Mount Olive, County of Morris, State of New Jersey, Supporting the Dimension Renewable Energy Community Solar Projects
2. Resolution of the Township Council of the Township of Mount Olive Authorizing Participation in the LEAP Implementation Grant
3. Resolution of the Township of Mount Olive Council Authorizing Participation in the LEAP Implementation Grant
4. Resolution of the Township Council of the Township of Mount Olive authorizing participation in the Local Recreation Improvement Grant
5. Resolution of the Township of Mount Olive, County of Morris, State of New Jersey, authorizing the execution of an amendment to a historic preservation easement to the

Morris County Board of Chosen Freeholders for the property located at Block 7801, Lot 14, commonly known as The Baptist Church

6. Resolution of the Township Council of the Township of Mount Olive authorizing the execution of an interlocal services agreement between the Township of Mount Olive and the Township of Washington for the provision of plumbing subcode services
7. Resolution of the Township Council of the Township of Mount Olive appointing Robert Delpizzo to the Musconetcong River Management Council and Christopher Sotiro as an alternate member for 2023
8. A resolution of the Township of Mount Olive amending the Mount Olive Township Personnel Policy and Procedures Manual
9. Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
10. Resolution authorizing the Township of Mount Olive in the County of Morris through the Mount Olive Township Police Department to participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to enable the Mount Olive Township Police Department to request and acquire excess Department of Defense equipment
11. Resolution of the Township Council of the Township of Mount Olive authorizing participation in a cooperative pricing agreement with the Hunterdon County Educational Services Commission
12. Resolution of the Township Council of the Township of Mount Olive authorizing the use of Open Space funds for a professional services agreement with WSP USA, Inc. (WSP) to conduct Phase I Environmental Site Assessments at 97 Sand Shore Road
13. Resolution of the Township Council of the Township of Mount Olive approving a professional service agreement with Raymond J. Hayducka for services of a Hearing Officer \*REVISED - change of business name
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16. Resolution of the Township Council of the Township of Mount Olive authorizing Change Order No.1 - Final Payment for Bid #03-2022 Turkey Brook Park Synthetic Turf Soccer Field #3 (Applied Landscape Technologies)



17. Resolution of the Township Council of the Township of Mount Olive authorizing the award of a one-year contract extension (year 3/final) for RFP #01-2020 Preventative Maintenance and Support for Radio Networks and Purchase of Non-Contract Equipment and Repairs (Spectrum Communications)
18. Resolution of the Township Council of the Township of Mount Olive to cancel taxes on Block 4701, Lot 11 for disabled veteran declared 100% totally & permanently disabled by the Tax Assessor

## **PUBLIC PORTION ON CONSENT RESOLUTIONS**

## **COUNCIL COMMENTS ON CONSENT RESOLUTIONS**

## **ROLL CALL**

## **RESOLUTIONS NON-CONSENT**

## **PUBLIC PORTION ON INDIVIDUAL RESOLUTIONS**

## **COUNCIL COMMENTS ON INDIVIDUAL RESOLUTIONS**

## **ROLL CALL (NON-CONSENT)**

## **MOTIONS - G. Stewart**

1. Bill List

## **ROLL CALL**

## **ADMINISTRATIVE REPORTS**

## **OLD BUSINESS**

## **NEW BUSINESS**

## **LEGAL MATTERS**

## **COUNCIL REPORTS**

1. Board of Education Liaison - **C. Aaron**
2. Senior Citizen Liaison - **C. Labow**
3. Environmental Committee - **J. Ferrante**
4. Lake Issues - **J. Ferrante**
5. Library Board Liaison - **J. Ferrante**
6. Open Space Committee - **C. Labow**
7. Board of Health - **C. Labow**
8. Legislative Committee - **J. Mania**

9. Planning Board - **J. Mania**
10. Economic Development Committee - **G. Stewart**
11. Community Action Panel - **G. Stewart**
12. Recreation Liaison - **A. Roman**

**PUBLIC PORTION**

**COUNCIL COMMENTS**

**ADJOURNMENT**