



**Mount Olive Township Council  
Workshop Meeting  
December 20, 2022**

**ITINERARY**

**PLEDGE OF ALLEGIANCE & MOMENT OF REFLECTION**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

**ROLL CALL**

**PRESENTATION**

1. Recognizing the Mount Olive Township Senior Club for their 50 years of service

**DISCUSSION ITEM**

1. Council Vacancy - (Possible Action Taken During Public Meeting)

**RESOLUTIONS: (23)**

**1. Establishing the annual reorganization meeting for January 3, 2023**

The Reorganization meeting is held annually at the beginning of the Governing Body's operational year, which must be done during the first week in January. The Township Council wishes to establish the time, date and place as Tuesday, January 3, 2023 at 7:00 pm at the Mount Olive Municipal Building.

**2. Extending the pilot program for DPW snow removal from Smithtown Road sidewalks behind block 910, lots 17-25**

Last year, the Township approved the 2022 Pilot Program for the DPW to remove snow from Smithtown Road Sidewalks due to the inaccessibility of the sidewalks. The program was put into place toward the end of winter and was not tested. I recommend extending the program for an additional year to be re-assessed at the end of 2023.

**3. Authorizing the execution of a grant agreement with the Morris County Open Space and Farmland Trust regarding the Budd Lake dock extension**

This resolution will authorize the execution of the grant agreement with Morris County Open Space and Farmland Trust for the Budd Lake Dock Extension.

**4. Authorizing the correction of a holiday between the Township of Mount Olive and the Mount Olive Township Public Employee Association**

A discrepancy was discovered in the 2024 holiday schedule observed by the Township. Martin Luther King Day is listed as being celebrated on Tuesday, January 16, 2024 instead of Monday, January 15, 2024 which needs to be corrected.

**5. Approving a "Non-Fair and Open" vendor service contract pursuant to 'Pay-to-Play" law (Morris Security Group)**

In accordance with the Local Public Contracts Law, the Township has a need to acquire fire inspections and service/repair as a non-fair and open contract pursuant to the pay-to-play law with Morris Security Group not to exceed \$18,566.

**6. Approving a "Non-Fair and Open" vendor service contract pursuant to the "Pay-to-Play" law (Cintas Corp.)**

In accordance with the Local Public Contracts Law, the Township has a need to acquire janitorial supplies, medical supplies, inspection services, service repairs, and uniform cleaning services as a non-fair and open contract pursuant to the pay-to-play law with Cintas Corp. not to exceed \$42,993.

**7. Approving a "Non-Fair and Open" vendor service contract pursuant to "Pay-to-Play" law (Rapid Pump & Meter Service Co.)**

In accordance with the Local Public Contracts Law, the Township has a need to acquire parts and accessories for its pump stations as a non-fair and open contract pursuant to the pay-to-play law with Rapid Pump & Meter Service Co. not to exceed \$18,000.

**8. Authorizing the cancellation of the 2022 appropriation balances in the current fund**

There are various 2022 appropriation balances that can be cancelled and returned to surplus before year-end in the amount of \$277,674.49.

**9. Authorizing the cancellation of 2022 appropriations in the Water Utility Fund**

The Water Utility budget has 2022 appropriations balances that are no longer needed which can be canceled and returned to surplus in the amount of \$10,183.31.

**10. Authorizing the cancellation of the 2022 appropriations in the Sewer Utility Fund**

The Sewer Utility Fund has 2022 appropriation balances which are no longer needed, canceled and returned to surplus in the amount of \$606,047.04.

**11. Authorizing the cancellation of 2022 appropriations in the Sanitation Utility Fund**

The Sanitation Utility Fund has 2022 appropriation balances which are no longer needed, can be canceled and returned to surplus in the amount of \$110,000.

**12. Authorizing the cancellation of 2022 appropriations in the Recreation Utility Fund**

The Recreation Utility Fund has 2022 appropriation balances which are no longer needed, can be cancelled and returned to surplus in the amount of \$335,000.

**13. Authorizing the cancellation of a general capital ordinance**

The CFO recommends cancelling a general capital ordinance in the amount of \$504,675 in reference to the NJ Preservation Trust Fund grant. The funds have already been accounted for in other capital ordinances and is a duplicate.

**14. Authorizing the cancellation of a grant receivable balance**

The CFO recommends cancelling a grant receivable in the amount of \$90,000 for a Hazard Mitigation grant which can be closed out.

**15. Requesting approval from the director of the Division of Local Government Services for insertion of a specific item of revenue into the 2022 municipal budget (\$7,000 for Drive Sober or Get Pulled Over - Y/E Holiday Crackdown)**

In accordance with the municipal finance law, the Director of the Division of Local Government Services needs to approve the insertion of any special item of revenue after the adoption of a budget which can be used and made available. A \$7,000 grant has been awarded for the Drive Sober or Get Pulled Over program.

**16. Authorizing the use of the Drive Sober or Get Pulled Over, 2022 Year End Holiday Crackdown Grant**

The Township received a grant in the amount of \$7,000 to be used for the Driver Sober or Get Pulled Over program from the NJ Division of Highway Traffic Safety. The grant is used to reimburse the Township at \$70 per hour of overtime for supplemental police patrols between December 2, 2022 - January 1, 2023.

**17. Authorizing the award of a one-year contract extension (year 2/final) to Peterson and Sons Tree Service for Bid #15-2019 Tree Removal, Tree Trimming & Stump Grinding (October 30, 2022 - October 29, 2023) \*Revised**

The Township previously awarded a contract extension to Peterson & Sons Tree Service, Inc. for Tree Removal, Tree Trimming and Stump Grinding on October 29, 2022. An additional \$30,000 is needed to meet the work demand and inflation in costs.

**18. Authorizing execution of an estoppel certificate and agreement for Bank OZK related to development of the property designated as block 4100, Lot 85 (89 Route 46)**

Budd Lake Storage LLC has obtained preliminary and final site plan approval. The developers bank has requested that the Township execute an Estoppel Certificate and Agreement representing that as of the date of execution and to the best of our knowledge, the Developer is not in default of the Agreement.

**19. Resolution of the Township Council of the Township of Mount Olive Authorizing a Person to Person and Place to Place Transfer of Alcoholic Beverage License No. 1427-33-016-003 Owned by Clover May Corporation t/a Village Bar & Liquors to King & Bail LLC t/a Kingston Liquors.**

**20. Resolution of the Township of Mount Olive Authorizing a Chapter 159 Budget Amendment in the 2022 Budget for the Body Armor Replacement Fund for \$3,239.58.**

**21. Resolution of the Township Council of the Township of Mount Olive Authorizing the Award of a Professional Service Agreement for Ethics Board Attorney to Robert D. Correale, Esq. (REVISED - Increasing Contract Amount)**

**22. Resolution of the Township of Mount Olive Providing for the Transfer of 2022 Budget Appropriations for the Current Fund.**

**23. Filling the unexpired term of the late Daniel Amianda, Councilman**

Due to the untimely and unfortunate death of Councilman Amianda, pursuant to the NJ Vacancy Law, the Republican County Committee can submit three names to the Township Clerk for consideration of the Township Council to fill the vacancy. The individual nominated will fill the vacancy and serve as a member of the Council until the results of the 2023 General Election. An individual will then be voted for at the 2023 General Election to fill the unexpired term through December 31, 2025.

**ORDINANCE FOR FIRST READING: - NONE**

**ORDINANCE FOR SECOND READING: (2)**

**Ord.#31-2022** An Ordinance Amending Ordinance #25-2021 of the Township of Mount Olive Entitled Salaries of Certain Non-Union Personnel.

**Ord.#32-2022** An Ordinance of the Township of Mount Olive Amending Ordinance #24-2021 Which Established Salaries for the Mayor, Council, Department Heads and Other Exempt Employees

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC PORTION**

**ADJOURN TO PUBLIC MEETING**

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**TOWNSHIP COUNCIL PUBLIC MEETING AGENDA - December 20, 2022**

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE @ Work Session**

## **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

### **ROLL CALL**

### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS - J. Ferrante**

1. December 6, 2022 WS & PM (Absent: C. Labow & J. Mania)

### **ROLL CALL**

### **CORRESPONDENCE (20)**

### **LETTERS FROM RESIDENTS/ORGANIZATIONS/OTHER TOWNS**

1. Letter received December 5, 2022, from Washington Township Planning Board regarding Hearing for an Application of Target Corp. for Major Site Plan Amendment for 68 Route 46 W, Block 4, Lot 7.05.
2. Email received December 6, 2022, from NOFA NJ regarding NOFA NJ Weekly Email: December 5, 2022.
3. Email received December 8, 2022, from Statewide Hispanic Chamber of Commerce of NJ regarding Verizon Small Business Digital Ready added Spanish Language resources! Check it out now!
4. Email received December 8, 2022, from Statewide Hispanic Chamber of Commerce of NJ regarding Get Updates: Weekly Community Calendar.
5. Email received December 9, 2022, from Statewide Hispanic Chamber of Commerce of NJ regarding ChamberNews - December 9, 2022.
6. Email received December 9, 2022, from NOFA NJ regarding NOFA NJ Winter Conference Keynote: Jeff Moyer of Rodale Institute.
7. Email received December 12, 2022, from NOFA NJ regarding NOFA NJ Weekly Email: December 12, 2022.
8. Email received December 14, 2022, from NOFA NJ regarding NOFA NJ Needs Your Support!
9. Email received December 15, 2022, from Statewide Hispanic Chamber of Commerce of NJ regarding Find the right Horizon health plan for you!
10. Email received December 16, 2022, from NOFA NJ regarding NOFA NJ Winter Conference Speaker: Richard McCoy of McCoy Horticultural Services.

### **RESOLUTIONS/ORDINANCES OTHER TOWNS - NONE**

### **LEAGUE OF MUNICIPALITIES**

11. Email received December 5, 2022, from NJLM Weekly Round-Up regarding SHBP Update, MS4 Permit, 3rd Party Insp. Leg. Advances, Grant Opportunities.

## **STATE AGENCIES/LOI/HIGHLANDS**

12. Email received December 5, 2022, from NJDEP regarding NJDEP Weekly Update.
13. Email received December 12, 2022, from NJDEP regarding NJDEP Weekly Update.
14. Email received December 15, 2022, from NJDOL regarding DRAFT TEST Latest news from The Office of Public Employees Safety and Health (PEOSH).

## **MSA/MUA - NONE**

## **MORRIS COUNTY**

15. Email received December 5, 2022, from Morris County regarding This Week in Morris County.
16. Email received December 8, 2022, from Morris County regarding New Trail Projects Recommended for 2022 Morris County Funding.
17. Email received December 8, 2022, from Morris County regarding UPDATED: New Trail Projects Recommended for 2022 Morris County Funding.
18. Email received December 8, 2022, from Morris County regarding Rockin' Send Off for Retiring Commissioner DeFillippo.
19. Email received December 9, 2022, from Morris County regarding This Week in Morris County.
20. Email received December 16, 2022, from Morris County regarding This Week in Morris County.

## **UTILITIES - NONE**

## **ORDINANCES FOR PUBLIC HEARING: (2)**

**Ord.#31-2022**      An Ordinance Amending Ordinance #25-2021 of the Township of Mount Olive Entitled Salaries of Certain Non-Union Personnel. - **C. Labow**

**Ord.#32-2022**      An Ordinance of the Township of Mount Olive Amending Ordinance #24-21 Which Established Salaries for the Mayor, Council, Department Heads and Other Exempt Employees. - **J. Mania**

## **ORDINANCE FOR FIRST READING: - NONE**

## **CONSENT RESOLUTIONS AGENDA: (22) - G. Stewart**

1. Resolution of the Township Council of the Township of Mount Olive Establishing the Annual Reorganization Meeting for January 3, 2023
2. Resolution of the Township of Mount Olive, County of Morris, State of New Jersey, Extending the Pilot Program for DPW Snow Removal from Smithtown Road Sidewalks Behind Block 910, Lots 17-25

3. Resolution of the Township Council of the Township of Mount Olive authorizing the execution of a grant agreement with the Morris County Open Space and Farmland Trust regarding the Budd Lake dock extension
4. Resolution Authorizing the Correction of a Holiday Between the Township of Mount Olive and the Mount Olive Township Public Employee Association
5. Resolution of the Township Council of the Township of Mount Olive Approving a "Non-Fair and Open" Vendor Service Contract Pursuant to "Pay-to-Play" Law (Morris Security Group)
6. Resolution of the Township Council of the Township of Mount Olive Approving a "Non-Fair and Open" Vendor Service Contract Pursuant to the "Pay-to-Play" Law (Cintas Corp.)
7. Resolution of the Township Council of the Township of Mount Olive Approving a "Non-Fair and Open" Vendor Service Contract Pursuant to "Pay-to-Play" Law ( Rapid Pump & Meter Service Co.)
8. Resolution of the Township of Mount Olive Authorizing the Cancellation of 2022 Appropriation Balances in the Current Fund
9. Resolution of the Township of Mount Olive Authorizing the Cancellation of 2022 Appropriations in the Water Utility Fund
10. Resolution of the Township of Mount Olive Authorizing the Cancellation of 2022 Appropriations in the Sewer Utility Fund
11. Resolution of the Township of Mount Olive Authorizing the Cancellation of 2022 Appropriations in the Sanitation Utility Fund
12. Resolution of the Township of Mount Olive Authorizing the Cancellation of 2022 Appropriations in the Recreation Utility Fund
13. Resolution of the Township of Mount Olive Authorizing the Cancellation of a General Capital Ordinance
14. Resolution of the Township of Mount Olive Authorizing the Cancellation of a Grant Receivable Balance
15. Resolution of the Township Council of the Township of Mount Olive Requesting Approval from the Director of the Division of Local Government Services for Insertion of a Specific Item of Revenue into the 2022 Municipal Budget (\$7,000 for Drive Sober or Get Pulled Over - Y/E Holiday Crackdown)
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Service for Bid #15-2019 Tree Removal, Tree Trimming & Stump Grinding (October 30, 2022 - October 29, 2023) \*Revised

18. Resolution of the Township of Mount Olive, County of Morris State of New Jersey, Authorizing Execution of an Estoppel Certificate and Agreement for Bank OZK related to Development of the Property Designated as Block 4100, Lot 85 (89 Route 46)
19. Resolution of the Township Council of the Township of Mount Olive Authorizing a Person to Person and Place to Place Transfer of Alcoholic Beverage License No. 1427-33-016-003 Owned by Clover May Corporation t/a Village Bar & Liquors to King & Bail LLC t/a Kingston Liquors.
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#### **PUBLIC PORTION ON CONSENT RESOLUTIONS**

#### **COUNCIL COMMENTS ON CONSENT RESOLUTIONS**

#### **ROLL CALL**

#### **RESOLUTIONS NON-CONSENT - (1) - Nomination to Fill Vacancy - A. Roman**

1. Resolution of the Township of Mount Olive, County of Morris, State of New Jersey Filling the Unexpired Term of the Late Daniel Amianda, Councilman.

#### **OATH OF OFFICE**

#### **PUBLIC PORTION ON INDIVIDUAL RESOLUTIONS**

#### **COUNCIL COMMENTS ON INDIVIDUAL RESOLUTIONS**

#### **ROLL CALL (NON-CONSENT)**

#### **MOTIONS - J. Ferrante**

1. Bill List

#### **ROLL CALL**

#### **ADMINISTRATIVE REPORTS**

#### **OLD BUSINESS**

#### **NEW BUSINESS**

## **LEGAL MATTERS**

## **COUNCIL REPORTS**

1. Board of Education Liaison - **Vacant**
2. Senior Citizen Liaison - **Vacant**
3. Environmental Committee - **J. Ferrante**
4. Lake Issues - **J. Ferrante**
5. Library Board Liaison - **J. Ferrante**
6. Open Space Committee - **C. Labow**
7. Board of Health - **C. Labow**
8. Stigma Committee - **C. Labow**
9. Legislative Committee - **J. Mania**
10. Planning Board - **J. Mania**
11. Economic Development Committee - **G. Stewart**
12. Community Action Panel - **G. Stewart**
13. Recreation Liaison - **A. Roman**

## **PUBLIC PORTION**

## **COUNCIL COMMENTS**

## **ADJOURNMENT**